

Policy Manual

Southern California Regional Group

June, 2023

1.0 NAME OF THE ORGANIZATION

1.1 The name of this organization shall be the Southern California Regional Group of the Model A Ford Club of America and is designated by the acronym SCRG.

1.2 The principal office of the SCRG shall be the residence of the organization's Secretary.

1.3 The Business Year for the SCRG shall be from January 1 to December 31.

2.0 PURPOSES AND OBJECTIVES

2.1. To improve communication between and among the Chapters. To serve as a conduit for the exchange of ideas, information, and schedules.

2.2. To encourage joint activities and tours among Chapters.

2.3 To support the MAFCA parent organization by assisting and coordinating MAFCA special meetings and gatherings.

2.4 To encourage Chapters to hold Regional Meets over a number of days with a variety of activities, including an annual meeting of the SCRG. These meets should be open to anyone with an interest in Model A Fords. To provide financial assistance in the form of gifts and loans as approved by a majority vote of Chapter Representatives for those meets.

2.5 To support individual chapters with advice and helping to promote and enhance the growth and development of the hobby of Model A Ford preservation, and by inviting hobbyists to join and participate at the chapter level.

3.0 CONDUCT

3.1 Business of the SCRG shall be conducted in a manner that will abide by the aims and purposes of the national Model A Ford Club of America as stated in Article II of MAFCA.

3.2 The SCRG shall be non-commercial, non-sectarian, and non-partisan.

4.0 MEMBERSHIP

4.1 Members in the SCRG are the MAFCA Chapters in good standing within the designated Southern California Region. Each chapter shall have one vote on SCRG business.

5.0 MEETINGS

5.1 Meetings of the Board will take place during the months of January, April, and October. The meetings will either be on Zoom or at a time and place set by the Officers of the Board. Chapter Representatives will be notified by email of the time and place of meetings at least two weeks prior to the meetings.

5.2 Meetings shall be open to all MAFCA Members. The January meetings shall include the elections for that year's officers. Representatives holding 51% of available votes to be cast in the name of SCRG Chapters shall constitute a quorum at said meeting.

5.2 Special Meetings of the SCRG Board may be called by the President or by 25% of Board Members. All members shall be notified of Board activities by the Secretary.

5.3 Board Officers, and Committees shall meet to attend to their business as needed. Committee chairs shall notify the President of their activities and reports shall be made during the regular SCRG.

6.0 BOARD OF DIRECTORS

6.1. The Board of Directors of the SCRG shall consist of the elected Officers and the appointed Chapter Representatives. The officers of the Board shall be the President, Vice President, Secretary, and Treasurer:

6.2 The President shall be the principal executive officer of the SCRG

6.21 He/She shall, in general, supervise and control all of the business affairs of the SCRG.

6.22 He/She shall preside at all meetings of the members.

6.23 He/She shall envision, promote, and review the work of SCRG Committees.

6.3 The Vice President shall, in the absence of the President, perform the duties of the President. The Vice-President will perform an audit annual and other duties as the president shall request.

6.4 The Secretary shall be the principal clerical officer of the SCRG

6.41 The Secretary shall keep minutes of all meetings,

6.42 Shall maintain an attendance roster.

6.43 Shall coordinate correspondence with Chapter Representatives and outside interests

6.44 Shall coordinate the elections of officers of the Board.

6.5 The Treasurer shall have sole custody of and be responsible for all of the funds of the organization. The Treasurer and another Officer shall be signatories on the Group's bank account.

6.51 The Treasurer shall maintain the books of the account and shall report to the Board at each meeting the state of the treasury.

6.52 The Treasurer shall maintain a regular procedure for the reimbursement of costs associated with the operation of the SCRG.

6.52 The Treasurer must be advised of all expenditures beforehand.

6.6. The Editor shall be a permanent committee chairperson to lead the editing, printing, and mailing of promotional information to Chapter Representatives and other interested parties. He/She shall maintain a mailing list beyond that of general members for that purpose. He/She may recruit staff to assist.

6.7 The Director of Public Relations shall be a permanent committee chairperson to lead the output of social media and web content as well as writing items highlighting SCRG that might appear on MAFCA and local news sources. His/Her job will be as liaison to the general public to highlight the value of the Model A Ford hobby.

6.8 Chapter Representatives. Each Chapter may have one Chapter Representative. It is the responsibility of that Representative to provide the Secretary and Editor with current contact information; to act as the liaison with their own chapter.

7.0 ADVISORS

7.1 The immediate past president shall be the principal advisor to the President and Officers. In that capacity, he/she shall have the ability to vote to break a tie.

8.0 ELECTION OF OFFICERS

8.1 Nominations. Chapters having a member desirous of running for office may appoint such member as their Chapter Representative.

8.2 The Selection Process. SCRG officers shall be elected by vote of the Chapter Representatives. Closed balloting procedures will be followed if deemed necessary.

8.3 Election of Officers will take place at the January Meeting with the successful candidates beginning their terms immediately.